



City of Concord, New Hampshire

PURCHASING DIVISION

CITY HALL, 41 GREEN STREET

CONCORD, NH 03301

(603) 225-8530

FAX: (603) 230-3656

August 21, 2009

ADDENDUM NUMBER TWO
B01-10
BIOTOWER REFURBISHING
HALL STREET WASTEWATER TREATMENT PLANT

TO ALL FIRMS OF RECORD: This addendum forms a part of and modifies the bidding and contract documents and technical specifications for the project named above. The following changes, additions and clarifications are made to the original Contract Documents:

1. **Mandatory Pre-Bid Meeting Sign-In Sheet.** A copy of the sign-in sheet from the mandatory pre-bid meeting held on August 20, 2009 at 9:00 am is enclosed for your review and records.
2. **Bid Submission Location.** Due to the relocation of the Purchasing Office, effective August 28, 2009, all references to the submission of bids to the: City of Concord, Purchasing Division, 41 Green Street, Concord, NH 03301 shall be deleted. All bids shall be submitted to the: City of Concord, Purchasing Division, Combined Operations and Maintenance Facility, 311 North State Street, Concord, NH 03301. The bid submission due date and time shall remain the same (September 4, 2009, not later than 2:00 pm).
3. **Bid Submission Checklist.** Insert the enclosed Bid Submission Checklist as page A-6.1 in your bid package.
4. **Insurance Requirements for All Contractors.** Remove the Insurance Requirements for All Contractors, page A-5.4, and replace it with the enclosed Revised Insurance Requirements for All Contractors, page A-5.4.
5. **Contractor Questions.** All contractor questions must be submitted in writing to the Purchasing Manager not later than 5:00 PM on August 26, 2009. It is recommended that questions be submitted either via email (dross@onconcord.com) or fax (603) 230-3664.

PLEASE BE ADVISED THAT THE CONTRACTOR MUST ACKNOWLEDGE RECEIPT OF ADDENDUM ONE AND TWO ON THE BID FORM (PAGE A-3.1).

CITY OF CONCORD, NEW HAMPSHIRE

DOUGLAS B. ROSS

PURCHASING MANAGER

CITY OF CONCORD
PURCHASING DIVISION
MANDATORY PRE-BID SIGN-IN SHEET
BIOTOWER REFURBISHING-HALL STREET WASTEWATER TREATMENT PLANT
BID NO. B01-10 DATE: 8/20/09 TIME: 9:00 AM

ATTENDEES

PRINTED NAME	COMPANY NAME (Representing)	TELEPHONE # (Including area code)	FAX #	E-MAIL
1. Doug Ross	CITY OF CONCORD - PURCHASING	603-230-3664	603-230-3656	dross@concord.com
Mailing Address: Effective 8/23/09: 311 North State Street, Concord, NH 03301				
2. Brian Hilliard	NH DE	603-419-0295	603-271-4122	Brian.Hilliard@des.nh.gov
Mailing Address:				
3. Mikeethuscom	City of Concord	603-230-3856	603-230-3850	mhenrycom@concord.com
Mailing Address:				
4. MARK W. GEMMITT	BROOKSTONE BUILDERS	603-641-9455	641-9477	mgemmitt@brooksville.com
Mailing Address: 600 HARVEY RD. MANCHESTER NH 03103				
5. Buss Mechanical Corp	MATT BUSS	978-446-9779	978-446-7997	Bussmechanical.com CONCORD, NH
Mailing Address: 225 STEVEN ST #22, Lowell, MA, 01851.				
6. RA WHITE CONST. CO., INC				grabinson@ra-white.com
Mailing Address: 41 CENTRAL ST, AUBURN MA 01501 FX 832-7084				
7. Mike Connor	Kinsmen Corporation	603-625-9199	9399	
Mailing Address: E.R.Connor@KinsmenCorp.net				

ATTENDEES

- | PRINTED NAME | COMPANY NAME
(Representing) | TELEPHONE #
(Including area code) | FAX # | E-MAIL |
|---------------------------------|--------------------------------|--------------------------------------|----------------------------|----------------------------|
| 8. TIM LONG | MERIDIAN COAST CORP | 527-0101 | 527-0202 | TIM@MERIDIANNH.COM |
| Mailing Address: | 32 ARTISAN COURT UNIT 4 | GILFORD, NH | 03249 | BILL.WINSTON@VERIZON.NET |
| 9. BILL LEATNEIS | WINSTON BUILDERS | 508.366.1767 | 508.898.3177 | |
| Mailing Address: | PO Box 990 | WESTBORO, MA | 01581 | |
| 10. Ted Galeota | Wester & Simpson CORP | 978-532-1900 | 978-977-0100 | galeota@wscorp.com |
| Mailing Address: | 5 Centennial Drive | Peabody, MA | 01960 | |
| 11. Craig Fleming | Baker Corp. | Cell 508.510.1714 | Fax 508.987.0558 | |
| Mailing Address: | 102 Old Worcester Rd. | Oxford MA | 01540 | CFleming@BakerCorp.com |
| 12. MICHAEL GARARD | WATERLINE INDUSTRIES | 603.235.2785 | 603.474.8578 | M61GARARD@WATERLINEIND.COM |
| Mailing Address: | 7 LONDON LANE | SEABROOK NH | 03874 | |
| 13. Parviz Amirhovi | FST | 781-221-1158 | 781-229-1115 | Pamirhovi@fstinc.com |
| Mailing Address: | 50 Burlington Woods, | Burlington, MA | 01803 | |
| 14. Mitch Hartford/Jim Hutchins | East Coast Tech Electric | 66 Winkley Farm Lane | Rochester NH | |
| Mailing Address: | 603-332-1101 | Fax 332-6224 | EastCoastElectric@live.com | |
| 15. Peter DeFranzo | FST | 781.221.1074 | | PDeFranzo@fstinc.com |
| Mailing Address: | 5 Burlington Woods | Burlington, MA | 01803 | |
| 16. Anthony Plunz | Deflex | 8/20/09 | | |
| Mailing Address: | | | | |

BID SUBMISSION CHECKLIST

In order to be considered responsive, each prospective contractor must submit the following documents as part of his/her bid:

1. Bid Form
2. Itemized Bid Sheet
3. Bid Bond in the Amount of 5% of the Bid
4. Alternate Form W-9
5. City of Concord Indemnification Agreement
6. Reserved
7. Reserved
8. Reserved
9. Reserved
10. Reserved

The successful contractor must submit, prior to contract signing, the following documentation:

1. Payment Bond in the Amount of the Contract Price
2. Performance Bond in the Amount of the Contract Price
3. Insurance Certificate (Naming the City of Concord, Fay, Spofford & Thorndike, Inc. and the State of NH Department of Environmental Services as **Additional Insured**) that Meets the Minimum Requirements for Types and Levels of Coverage

**City of Concord, New Hampshire
B01-10, BioTower Refurbishing
Revised Insurance Requirements for All Contractors**

Additional Coverage is Required if Checked

Minimum Limits Required

Commercial General Liability

General Aggregate	\$2,000,000
Products-Completed Operations Agg.	\$2,000,000
Personal and Advertising	\$1,000,000
Each Occurrence Injury	\$1,000,000
Fire Damage (Any One Fire)	\$ 50,000
Medical Expense (Any One Person)	\$ 10,000

☐ Occurrence

☐ Claims Made

Additional Coverage to Include

☐ Owners & Contractors' Protective – Limit NA

☐ Underground/Explosion and Collapse

Commercial Automobile Liability

Combined Single Limit	\$1,000,000
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☐ Any Auto, Symbol 1

☐ Include Employees as Insured

Additional Coverage to include:

☐ Garage Liability NA

☐ Garage Keepers Legal Liability NA

Workers Compensation

NH Statutory including Employers Liability	
- Each Accident/Disease-Policy Limit/Disease-Each Employee	\$100,000/\$500,000/\$100,000

Commercial Umbrella

May be substituted for higher limits required above	\$2,000,000 _____
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☐ Follow Form Umbrella on ALL requested Coverage

Other

☐ 1. Professional/Errors & Omissions NA

☒ 2. Builders Risk – Renovation Form

All Risk completed value form including Collapse \$Value of the Contract

Sublimit for Soft Cost Coverage \$Value of the Contract

☒ 3. Installation Floater (Equipment) \$Value of the Contract

**The City of Concord, Fay, Spofford & Thornkike and the State of NH
Department of Environmental Services must be named as Additional
Insured**